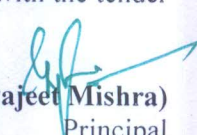


TENDER NOTICE
KENDRIYA VIDYALAYA, AFS, BAGDOGRA
(MINISTRY OF HUMAN RESOURCE DEVELOPMENT)
PO, BAGDOGRA AIR PORT-734 421
DT. DARJEELING (WEST BENGAL)

Sealed Bids/Tenders are invited for awarding contract for out-sourcing the **Security (Watch & Ward), Conservancy & Gardening** services in KENDRIYA VIDYALAYA, AFS, BAGDOGRA for a period of one year. The closing date of receipt of sealed bid/tender (only by registered post/speed post) is 1.00 PM of 26th Oct, 2018. A DD/Multicity cheque amounting to Rs.500/-(refundable) in favour of KENDRIYA VIDYALAYA, BAGDOGRA VVN ACCOUNT, (as bid security) must be attached along with the tender form.


(Satyajeet Mishra)
Principal

सत्यजीत मिश्रा Satyajeet Mishra
प्राचार्य Principal
के.वि., ए.एफ.एस KV, AFS
बागडोगरा Bagdogra

TENDER DOCUMENT

Inviting Bid for engaging Service Provider Firm for providing Manpower through service contract.

The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of Transferable Central Govt. Employees among others. Sealed competitive Bids are invited by the Kendriya Vidyalaya, AFS, Bagdogra from the reputed/registered Consultant/Service Provider Firm for providing Manpower through service contract initially for a period of 01 (one) year w.e.f. 01-11-2018 (or earlier) which may be extended by another one year, as indicated below:-

A. Area of the campus 6.5 Acres. **having approximately 60-70 rooms and 10-12 toilets, Staff rooms, canteen, corridors, stairs and open areas as well as enclosed Surrounding areas on the ground floor & 1st Floor. Parties are advised to see the location before filling the tender.** Address/ Location of the Kendriya Vidyalaya AFS, Bagdogra PO. Bagdogra Air Port, Dt. Darjeeling (West Bengal)-734421

B. Man power required:-

S.No.	Category of Manpower	Minimum qualifications or /and experience	Number of personnel required	Timing of duty	Nature of duties
1	Security Guards	Middle standard	03(three) + 01(one) Reliever	Round the clock duty.	Strict vigilant during the duty hour to avoid any untoward happenings.
2	Conservancy staff	-do-	04(Four)	08 Hrs.	Conservancy services, which include cleaning the toilets, whole building from inside and outside, grass cutting around building, clearing the sewage drains, removal of cobwebs of class rooms and departments, wet sweeping and dry sweeping of each and every corners of the Vidyalaya. Clearing of fans, blackboards, students' Chair and desks.
3	Gardener	-do-	01(one)	-do-	Maintenance and upkeep of the Vidyalaya Garden including cleaning from inside and outside, grass cutting around the building, clearing and dry sweeping of each and every corners of the Vidyalaya.